

CURRICULUM VITAE

NAME Max Mustermann
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DATE OF BIRTH 12/07/1982
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CAREER OBJECTIVE

To join a company that offers me to expand skills and experience within the marketing department.

EDUCATION

2005 – 2008 **University of Musterhausen**
Bachelor in Economics and Business Administration
Modules included:
Marketing # Strategic Management
E-Commerce # Accounting and Finance

1992 – 2004 **Goethe-Gymnasium (grammar school), Musterhausen**
A-Levels (in biology and maths)

1988 – 1992 **Grundschule Musterhausen (elementary school), Musterhausen**

WORK EXPERIENCE

June 2008 to present **Marketing Manager, Muster Bank, Musterhausen, Germany**
Responsibilities:
Managing customer relationships
Conduct market research

June – Sept. 2006 **Internship – Muster Communications, Musterhausen, Germany**
Responsibilities:
Assisted in the creation of press releases, newspaper and online advertisements
Updated content on the company website

2004 – 2005 **Military Service, German Army Base Musterhausen**

ADDITIONAL SKILLS

Computing MS Word, Access, Power Point and Excel

Languages German – first language
English – very good knowledge in writing and speaking – IELTS score 6.5
French – basic reading and writing skills

Driving Full current clean driving licence

INTERESTS

- Coach of a youth basketball team
- Chess, tennis and playing volleyball

References

References available on request